



Utah County Request for Designee Marriage Officiant Identity

5 messages

Marriage License <Marriage@utahcounty.gov>

Tue, Apr 19, 2022 at 11:59 AM

Dear Utah County Designee Wedding Officiant,

We appreciate the service you are providing as a designee wedding officiant.

The Utah County Marriage License Office is doing its best to ensure that individuals who are acting in their capacity as Utah County Designees are performing marriage ceremonies in a physical location in the state of Utah or hosting remote appearance marriage ceremonies from a physical location in the state of Utah.

To this end, our office has recently implemented and will now vigorously enforce a policy that designations will only be given to individuals with proof of Utah residency or proof that the marriages will be solemnized in Utah. The policy outlining the documents and processes required is included and can be viewed on our website at: <https://www.utahcounty.gov/Dept/ClerkAud/forms/DesigneeOfficiantPolicy3-1-22.pdf>

Unless our office receives proof of your Utah residency, your designation will be rescinded effective 30 days from this notice, and your name and contact information will not be made available on our website. If your name and contact information is already available on our website, it will be removed at that time.

Proving residency is a fairly easy process. Simply reply to this email and attach an image of your Utah Driver's License or Utah Identification Card within 30 days of this notice, and you will retain your designation. Our office does not keep your identity documents on file, so if you applied with a Utah ID earlier than March 1, 2022, we need to see it again. If you don't have a Utah ID, residency can also be proven with a residential lease agreement or two official pieces of mail. There are no additional fees to keep your designation. You may also bring your ID directly into our office.

On your application, you were prompted to indicate whether you would like to be listed on our website or not, as well as any contact information you wished to be publicly available on our website. If you would like to remove any of the information that you provided on the application, or you would like to include any additional information that was not originally included on your application, please indicate the update in your response to this email. If you have changed your mind regarding whether you want to be included in the list of officiants available on our website or not, please let us know in your response to this email. Information that will be included on our website's list of officiants, if included on the application, consists of the following:

1. Given and Last Name(s)
2. Phone Number
3. Email Address
4. Website Address
5. Languages Spoken (English by default)
6. Travel Preference

You can visit our designee officiant listing at: <https://www.utahcounty.gov/dept/clerkaud/PassMarr/Officiants.asp>

If you will be in Utah for a temporary period and would like to officiate marriage ceremonies while physically in the state, provide us with proof of travel plans (hotel reservations, flight itinerary, etc.) and we will issue you a limited designation, free of charge, for the time you are physically present in the state.

If you have officiant authority from another source (such as a ministerial ordination) you do not necessarily need to get a formal designation from the county. However, we will only be listing our designees on the website, and we will be strictly enforcing the policy that marriages using our licenses take place in or are hosted in the state of Utah.

Again, we appreciate your service as a wedding officiant and cooperation in this matter. Our expectation is that other than the need for you to send in proof of residency this policy will not significantly affect the way you operate.

If you have any questions or concerns, please contact our office using the information listed below.

Utah County Clerk/Auditor

Marriage License Office

111 S. University Ave

Provo, UT 84601

Phone: 801.851.8109

Email: marriage@utahcounty.gov

Website: marriage.utahcounty.gov



DesigneeOfficiantPolicy3-1-22.pdf

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