

**MARRIAGE OFFICIATOR
OFFICIAL DESIGNATION**



**THE UTAH COUNTY CLERK/AUDITOR
HEREBY DESIGNATES THE FOLLOWING INDIVIDUAL
AS AUTHORIZED TO PERFORM MARRIAGES
IN THE STATE OF UTAH**

As granted in Utah Code Ann. 17-20-4, the Utah County Clerk/Auditor hereby names and appoints:

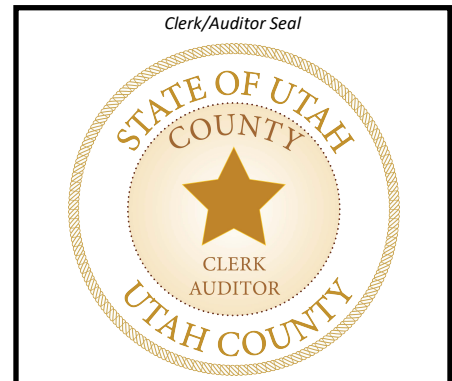
as an official Designee to perform marriages in accordance with Utah State Code. The authority to act as a Designee

is indefinite and perpetual, until rescinded by the Utah County Clerk/Auditor, or until the resignation of the Designee.

is limited to the marriages listed on or date identified on the designee's original application. This authority shall automatically expire on _____ (date).

Clerk Signature County Clerk Deputy Clerk

Date



Please use the following as your officiant title on all completed Marriage Licenses
COUNTY CLERK DESIGNEE

MARRIAGE OFFICIATOR DESIGNEE - GENERAL PROVISIONS

A Designee will understand and abide by the following provisions in order to be a Designee. Failure to comply with any of these requirements may be grounds for immediate termination of the appointment as a Designee.

Any designation of a person to officiate marriages shall be in writing and a record thereof kept by the Clerk.

The Designee will be aware of and abide by Utah State Code governing marriage, including the following provisions:

1. A marriage license is only valid within thirty (30) days of issuance. After thirty (30) days, the license must be returned and reissued.
2. A ceremony must have two witnesses (18 years of age or older) that are present to attest to the marriage. These witnesses must be someone other than the officiator and the couple and must sign the license.
3. The Designee will ensure that the official marriage license is filled out accurately and completely, including all necessary signatures. The Designee will enter their title as "Utah County Clerk Designee" on the marriage license.
4. The Designee will return the official license to the Utah County Clerk's office within thirty (30) days of the ceremony. Failure to do so may result in the Designee being charged with a crime under U.S.C. 30-1-11.

An appointment as a Designee does not establish an employment or contractor relationship with Utah County, the Clerk/Auditor's Office, or any other person or entity.

A Designee must be 18 years of age or older.

A Designee's authority to perform marriage ceremonies extends only within the borders of the State of Utah. A Designee is not authorized under Utah State Code to officiate in wedding ceremonies outside of the State of Utah.

The Designee will negotiate and manage any compensation for their services. A Designee will establish a consistent fee schedule for any service they provide as a Designee, and the fee schedule will not discriminate or provide preferential pricing on the basis of any characteristic protected under law.

The Designee will provide a marriage ceremony that affords each party the opportunity to affirm their willingness to enter into a marriage commitment. Note that the couple may provide their own wording, as long as it includes a statement of their voluntary entry into a marriage commitment with their spouse. A sample of such wording is as follows:

DESIGNEE: (Spouse 1), do you take (Spouse 2) to be your lawfully wedded (husband/wife/spouse)?

SPOUSE 1: (Required to answer in the affirmative.)

DESIGNEE: (Spouse 2), do you take (Spouse 1) to be your lawfully wedded (husband/wife/spouse)?

SPOUSE 2: (Required to answer in the affirmative.)

DESIGNEE: By virtue of the authority vested in me through the laws of the State of Utah, I now pronounce you (Spouse 1) and (Spouse 2) legally married.

The appointment as a Designee may be terminated at any time by the Designee or the County Clerk for no cause with 30 days written notice, or at any time for any material breach of law, this policy, or any provision of the designation form by either party.

The Designee will notify the Utah County Clerk/Auditor's office of any change in contact information during their term as a Designee.

The Designee will agree and promise to indemnify and hold harmless Utah County, its officers, agents, officials, employees, and volunteers, and release them for and from any liability, costs or expenses arising from any action, causes of action, claims for relief, demands, damages, expenses, costs, fees, or compensation, whether or not said actions, causes of action, claims for relief, demands, damages, costs, fees, expenses and/or compensations are known or unknown, are in law or equity, and without limitation, all claims of relief which can be set forth through a complaint or otherwise that may arise out of the acts or omissions, negligent or otherwise of the Designee, or marriage parties.

MARRIAGE OFFICIATOR DESIGNEE - INDEFINITE DURATION

A Designee may be appointed for an indefinite duration. Additional provisions that apply to a Designee with an indefinite duration include the following:

- The Designee will not refuse to officiate in a marriage ceremony on the basis of any characteristic protected under law.
- With a minimum of 5 days advance notice, minus any personal scheduling conflicts, the Designee agrees to perform all marriage ceremonies for any couple that has legally obtained a marriage license within the State of Utah.
- With advance notice, the Designee will be reasonably available to perform wedding ceremonies during the normal business hours of the Utah County Clerk.
- At the Designee's discretion, they may also perform wedding ceremonies outside of the normal business hours of the Clerk's office, in accordance with the rest of the provisions in this policy.

MARRIAGE OFFICIATOR DESIGNEE - LIMITED DURATION

A Designee may be appointed for a limited duration. A limited appointment is generally intended for situations in which a Designee intends to officiate a marriage for close friends and family where their role as officiator will hold special significance for the marriage party. Additional provisions that apply to a Designee with an indefinite duration include the following:

- A person designated to perform marriages with a limited duration will only perform weddings within the limitations specified in the designation.
- If the Designee is appointed for a limited duration, their appointment will endure until the date the appointment expires, or until the completion of the event(s) for which the individual has been designated, as determined at the time of application, whichever occurs first.